



- Job Title:** Service Manager
- Hours:** Full time
- Salary:** Commensurate with experience
- Benefits:** Comprehensive Family Medical Coverage
Short Term Disability
Basic Life Insurance
Accidental Death and Dismemberment Insurance
Performance Bonus Program
401K with match
Paid Vacation / Holidays
Company Vehicle

Boiler Specialists, Inc. is actively seeking a service manager to lead our service team. Located in Cleveland, Ohio since 1981, Boiler Specialists, Inc. is Northern Ohio's trusted expert for commercial / industrial boiler room service and sales.

Summary of Job Responsibilities: Managing, motivating, and evaluating service personnel. Active involvement with technician recruiting, training and assisting with equipment troubleshooting. Developing relationships with employees, customers, and vendors. Coordination of OSHA compliance and safety training. Managing service projects from review of plans and specifications to project close out, ensuring the project is completed within budget and customer expectations are satisfied.

Applicant Qualifications: Proven ability to lead, coach, and motivate a team. Must possess excellent communication and problem resolution skills. Field experience in servicing boilers and burners is required, including a strong electrical, combustion, and controls background in addition to 4-60 MBTU burners, Fireye, Honeywell, Siemens, and Autoflame burner control and management systems. Must be detail oriented and have an understanding of administrative work flow utilizing Microsoft Word, Excel, and Outlook. Prior Sage 100 software experience is a bonus.

Compensation Package: This salaried position's compensation will be commensurate with experience in addition to performance bonuses, and company vehicle. Relocation assistance possible.

Qualified Applicants: Please email your resume and cover letter to jobs@boilerspecialists.com. A confirmation of receipt will be sent and all inquiries are confidential. Boiler Specialists, Inc. is a Drug-Free Workplace and Equal Opportunity Employer.